Manger/Coordinator:
  • Director of Medical Support with input from Board of Directors following CDC, WHO, PHMDC, State and Local Government Regulations.

**REQUIREMENTS**

Effective immediately, Badger Honor Flight requires ALL volunteers, when representing Badger Honor Flight, to wear a face covering at all times regardless of indoor or outdoor event. In addition, volunteers must comply with all State and Local government public health mandates. If a volunteer is unable to wear face covering, his/her assignment will be reassigned.

In addition, all individuals will:
  • Maintain physical distancing of six (6) feet between individuals who are not members of the same living unit or household, to the greatest extent possible. This includes no physical contact between volunteers and participants.
  • Wash hands with soap and water for at least twenty (20) seconds as frequently as possible or use hand sanitizer.
  • Cover coughs or sneezes (into the sleeve or elbow, not hands).
  • Frequently clean high touch surfaces and objects.
  • Not shake hands.

The Board of Directors will continue to monitor the COVID-19 situation and public health guidelines. These will be communicated to volunteers in a timely manner.

**ADDITIONAL INFORMATION**

**Wearing a Mask**

To reduce the spread of COVID-19, CDC recommends that people wear cloth face coverings in public settings when around people outside of their household, especially when other social distancing measures are difficult to maintain (Centers for Disease Control and Prevention, 2020).

**Mask Application**

  • Putting Your Mask On (CDC, 2020)
    o Wash your hands before putting on your face covering
    o Put it over your nose and mouth and secure it under your chin
    o Try to fit it snugly against the sides of your face
    o Make sure you can breathe easily
  • Taking Your Mask Off (CDC, 2020)
    o Untie the strings behind your head or stretch the ear loops
    o Handle only by the ear loops or ties
    o Fold outside corners together
    o Place covering in the washing machine (learn more about [how to wash cloth face coverings](#))
    o Be careful not to touch your eyes, nose, and mouth when removing and wash hands immediately after removing.
Caring for Your Mask

- Clean in a washing machine (CDC, 2020)
  - You can include your face covering with your regular laundry.
  - Use regular laundry detergent and the warmest appropriate water setting for the cloth used to make the face covering.

- Washing by hand (CDC, 2020)
  - Prepare a bleach solution by mixing:
    - 5 tablespoons (1/3rd cup) household bleach per gallon of room temperature water or
    - 4 teaspoons household bleach per quart of room temperature water
  - Check the label to see if your bleach is intended for disinfection. Some bleach products, such as those designed for safe use on colored clothing, may not be suitable for disinfection. Ensure the bleach product is not past its expiration date. Never mix household bleach with ammonia or any other cleanser.
  - Soak the face covering in the bleach solution for 5 minutes.
  - Rinse thoroughly with cool or room temperature water.

- Drying in a Dryer (CDC, 2020)
  - Use the highest heat setting and leave in the dryer until completely dry.

- Drying by Air Dry (CDC, 2020)
  - Lay flat and allow to completely dry. If possible, place the cloth face covering in direct sunlight.

Disclaimer: This is a fluid document, meaning changes will be made and communicated timely pending the evolving COVID-19 situation.